

# Gila Chapter

## Back Country Horsemen of New Mexico | MINUTES

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Meeting date | time 8/13/2021 6:00 PM | Meeting location Zoom

Meeting called by	Doug Dexter	Attendees
Type of meeting	Monthly business meeting	Joan Bacon, Zack Crocket, Cindi deCapiteau, Dixie Dexter, Doug Dexter, Melissa Green, Dave Imler, Nancy Imler, Russ Imler, Mickey Lemon, Rawlings Lemon, Patrice Mutchnick, Charlen Perez, Matt Rehani, Cheryl Roth, George Siavelis, Nathan Williams, Laurie Wlosinski
Note taker	Cindi deCapiteau	

### AGENDA TOPICS

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Agenda topic *Call to order* | Presenter *Doug Dexter*

Call to order at 6:00 p.m.

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Agenda topic *Additions or changes to agenda* | Presenter *Doug Dexter*

Dave Imler added several items to the agenda.

- Under Old Business, add #6, Financial Audit, and #7, Equipment Inventory.
- Under New Business, add #3, Attorney and CPA and #4, PayPal.

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Agenda topic *Additions or changes to minutes* | Presenter *Doug Dexter*

No changes or comments.

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Agenda topic *Financial & membership report* | Presenter *Dave Imler*

No questions or comments made regarding financial report Dave sent out prior to the meeting. Membership currently stands at 40.

Cheryl Roth and Laurie Wlosinski received paperwork so they can complete the financial audit for 2020. Laurie advised that she studied (as a layperson) Dave's report and reported accordingly to Doug—she found no errors or inconsistencies. She also gave kudos to Dave for his thorough work in sorting out GBCH financial transactions, which were complicated this year.

Dave asked for a report from Gerry and Rawlings about the equipment inventory. Gerry says he laid everything out in groups, then photographed it, then sent it to Cindi and Dave. If anybody needs a copy of that for the record, Gerry will provide.

Under Old Business, we have received donations, one of which was through a Schwab Charitable Fund account, for \$1000. Michael and Patricia Johnson fostered the grant. They have been advised of our tax status, and we can send them a thank you note. They live somewhere in Illinois and are friends of Melissa Green.

GBCH received a \$100 donation, under cover of a letter that Dave read:

*Enclosed is my check in the amount of \$100 contributed to your organization in honor of one of your members. I am so proud of him for volunteering his time, especially at his age, for such a worthy project, which entails requires a vast amount of energy and strength, though it gives him so much pleasure, even though it is hard work. It is certainly much-needed work and absolutely necessary to maintain the mountain trails. Please let Rawlings know that his oldest sister and brother contributed in his honor.*

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**Action items****Person responsible**

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Report from financial auditors	Cheryl Roth, Laurie Wlosinski
Find copy of 2021 inventory photograph and file accordingly.	Cindi deCapiteau
Get details from Melissa about Schwab contributors and forward info to Dave Imler Cindi so she can send them a thank you note.	
Prepare thank-you letter for \$100 contribution. Get details from Dave	Cindi deCapiteau

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**Agenda topic** *GCSAR Activity | Presenter Laurie Wlosinski*

Two overdue hikers lost near Hillsborough Peak. The hikers started up a loop from Railroad Canyon to Sids Prong and Holden Prong, but lost the trail in the burn area, then got tangled up in brush while traveling cross-country. Andrea Imler served her first mission as Incident Commander. She found the hikers “pretty quick.” By the way, the hikers reported finding water in most of the arroyos up there.

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**Agenda topic** *BCHNM Updates | Presenter Mickey Lemon, Rawlings Lemon*

Mickey Lemon sent out a report earlier to the membership. If you have questions, please contact her.

Following up on an item at a previous meeting, Doug asked about the New Mexico Horse Council. Mickey noted that the Council is getting itself organized and is holding a meeting this evening at 7:00 via Zoom (earlier today, Mickey sent out a link to that meeting). She advised participants to switch over to that meeting when we finish here.

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**Agenda topic** *Membership Signup Status | Presenter Dave Imler*

So far this year, membership has dropped significantly, given the non-reupping of several long-time members. Gerry recommended that GBCH distributes another reminder (as we have done in the past) that urges people to get on the horse so we can update the mailing list. But give them one more shot at membership.

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**Agenda topic** *Highway cleanup 1/20/21 | Presenter Doug Dexter*

Highway cleanup out at Wind Canyon is scheduled for next Wednesday. Show up by 9:00 a.m. at the Wind Canyon fire station. Doug solicited and received names of volunteers. The date is weather-dependent.

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**Agenda topic** *USFS Comments and Input | Presenter Beth Ihle, USFS*

Beth Ihle provided a brief recap of the Forest Service’s 2020 work in the Gila. See transcript on page 4).

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**Action items****Person responsible**

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Define role of FS at future GBCH meetings and advise FS accordingly.	Doug Dexter
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*Agenda topic Trail Stuff | Presenter Gerry Engel*

GBCH had a board meeting on January 8. (See the minutes on page 7, which discuss many of the things he was going to talk about tonight anyway.) Also see a transcript of Gerry's report on page 10).

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**Action items**

**Person responsible**

Add 1/8/21 final board meeting minutes to membership to these minutes.	Cindi deCapiteau
Keep track of hours and submit the hours and the hourly rate to Dave Imler.	Melissa

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*Agenda topic CPA/Attorney | Presenter Dave Imler*

Dave Imler moved that we allocate \$500 to retain a CPA and an attorney for GBCH. The \$500 covers both retentions. Second by Gerry Engel. Motion passed unanimously.

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*Agenda topic PayPal | Presenter Dave Imler*

Dave noted that contrary to his previous notion, PayPal does indeed charge fees to process donations to charitable organizations. The charge to non-profits is 2.2% plus \$0.30 for each transaction. So if you get a \$100 donation, it costs \$2.50. Dave has initiated the process of setting up a GBCH PayPal account. The process should be complete in the next couple of days. Then Melissa can incorporate the capability onto the website.

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*Agenda topic Credit/Debit Card | Presenter Dave Imler*

We can get a debit card through the office in Silver City. The downside of a debit card is that if something happens that must be disputed, you're on your own because "they've already got your funds."

With a credit card, the creditor will help resolve a dispute. The trouble with that is they don't do that in Silver City. They do that in Deming. So Dave asked the Deming office for a credit card application. We'll decide what we want to do about this after Dave understands what's involved. He will then report back at a future meeting.

Gerry commented that a recent impetus to purchase equipment has eased somewhat; Heart of the Gila is going to purchase most of those tools for us, so we don't have to worry about how to pay for it. Dave responded that it's a simple thing to pay for it; all he needs is an invoice or an order and he can cut a check.

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*Agenda topic Trail List Reprise | Presenter Gerry Engel*

Gerry claimed he isn't trying to cut anybody out by holding the trail project list so close to his chest, so he provided this brief report:

He and Doug are meeting tomorrow with the FS and expect to know more about funding and logistics. Melissa and Gerry have put together a draft program for this year, taking into consideration suggestions from trail users those that need clearing, and they will get this out to folks soon. The document, a perpetual work in progress, will give people an idea of what they are talking about doing in 2021.

Meeting adjourned. Next meeting: February 10, 2021

**Permanent Trail Crew.** After a nearly two-year hiatus, the FS has hired a full-time and permanent trail crew. The crew started with two workers, then grew to six. The crew had to gather tools and equipment from three different ranger districts, get trucks running, and learn the Gila geography. They have done a great job so far getting their feet on the ground.

They are working on locations that were funded last year; funding that came from the Continental Divide Trail Alliance. The FS spent a lot of time on a short CDT re-route through the Burros and on the north side of Little Walnut up toward the monastery.

**Jack's Peak.** Equipment challenges on Jacks Peak hampered work there, but a trail re-route showed that we need a more efficient way to deploy the crew. We are now in dialog with the Continental Divide Trail Coalition. The FS has a new funding arrangement and is not bound to money for special projects.

**Trail Work for 2021.** The plan for 2021 trail work is more diverse and ambitious than for 2020 and money is on the horizon to get it done. The Great American Outdoors Act was recently passed by Congress. The Gila Forest submitted for over \$200K to work on specific trails in the Gila Wilderness, especially trails impacted by fire. The FS hasn't received the money, but all parties understand that's how money will be applied.

**Campground Infrastructure.** The Forest also received money to replace infrastructure in campgrounds and major renovation on Forest Road 141. FS staff are working on getting those contracts out the door, toilet replacements at Gomez Peak and Little Walnut picnic areas and the Dragonfly trailhead.

**Tadpole Ridge Fire.** Midsummer, there was a fire up on Tadpole Ridge (which had been recently cleared by GBCH and Heart of the Gila). That fire occupied most of the FS resources, including the trail crew for part of a month. The full effects of that fire are not fully known, but it's known that impacts are out there.

**Trail Crew Members.** Daylon Dykstra is the crew lead, Josh Kinsel came from the Gallup and Custer National Forests in Bozeman, Nathan Marquardt hails from the Peace Corps. Raven Ceeker came from Boulder and Aaron Harris recently joined from Iowa.

**Destination of \$ from the GAOA.** of Zack Crockett asked about the \$200K from the Great American Outdoors Act. Where will that funding go?

Beth responded that it is part of the 2021 program work. The money isn't here yet, but it is the FS intention to park it with contractors, since the money can't be used to hire employees. The projects identified are trails in the Gila wilderness and in the connections to the Gila Forest, especially from the Glenwood side, working on damage from the Whitewater-Baldy fire.

Other projects are on the Wilderness District side. There is RAC money left to do work on the loop from Railroad Canyon to Gallinas Canyon. The trail crew is working up a plan for various trails, sleuthing out the best approaches. Some of the trails need realignment, which requires approval from NEPA (National Environmental Policy Act), unless a reasonable facsimile to the original trail is involved.

**Detailers, etc.** A series of "detailers" have been working, including Henry Prosenicio, who will be working in the Gila for the next four months. There's a lot of work ahead to plan for the trail work in 2021. Melissa Green is working with the fire crew and Daylon. The trail crew has been busy with their own assessments. The plan is fuzzy, but is coming together rapidly.

The FS will have a need for outreach to GBCH, CDTA, knowledgeable outfitters, to get a reality check on some of the planning. Negotiations and agreement-making will need to occur with cooperators to obligate money for work without having the money in the bank. It's been a long time since the Gila received attention for trails.

We have 1800 miles of trail on the Gila National Forest alone. A lot of the emphasis has been on the Continental Divide Trail Coalition and part of that is they bring resources, advocacy, workers, so trying to set

this kind of stuff up after a long hiatus requires planning. We need more continuity than we have had. That's what we're trying to build now, so that we are never again as backed up as we have been.

**Third-Party Packing Support.** George Siavelis commented that it sounds like a significant part of the crews might like some packing support. Is there, he asked, going to be any new opportunity for contract packing? And who would be the contact person? Beth answered that our typical cost to bring in a crew, it costs about \$15,000 for a hitch of about eight days. For example, Conservation Corps New Mexico does not come with pack stock or packing experience. So how do you get these crews into the back country where they don't have to resupply, get water, etc. So in our case, we are still sorting out the obligation for the responsibility to manage their own logistics. There will definitely be a role for those who might be available to do that work on a contract basis, but probably not with the Forest Service. The FS horses might be needed for fire by the time trail work gets going. The relevant conversations with those organizations have not happened, but are just now beginning. A need for contract packing probably exists, but we don't know how that's going to work.

George asked Beth if at some point, the FS could notify GBCH of contacts within the organizations. Beth said "Yes," and offered that there will be report-out on how things go. FS has a little planning committee to drill down to the individual trails. Beth said the FS needs to start sharing information group where we catch up periodically for status reports for groups that want to use contract packing.

**Mangus Crossing (in the Burros).** Russ Imler asked Beth to report on the proposed connection for the CDT north of 180 in the Burros. Beth responded that the "Mangus Crossing" initially Freeport McMoRan (which controls some of the property involved) showed some interest in working with BLM and FS on trail alignment. Freeport is no longer interested in doing that, at that particular location.

CDT Coalition has a local activist employee, Ben Carter, who has been looking for alternatives to that crossing. Ben has been talking to ranchers and discovered that not a lot of people travel on the CDT north of where you can punch out on Saddle Rock and get into town. Many leave the CDT farther south or start from town. Then from town, they get back onto the CDT via Little Walnut. You can see that from where the trails get used. The trails that get used all the time look like it.

**Ranchers and Recreationists.** Also, there's a problem with ranchers and recreationists. It's a hard sell for me to go back to the same ranchers when they are explaining very clearly to us why they have a problem with recreationists. So we have got to be more responsive to them and we put in these rollover cattleguards at Ft. Bayard. People don't close gates. That causes problems for us and livestock. I want to work with these people because even if they get run out of the forest, they have grazing permits on private lands that we have to cross. So I tried to work with a couple of the landowners and I got stonewalled. So Ben Carter (CDTC) is meeting almost with us monthly about the Mangus Crossing since about a year ago. We have another meeting on January 26. So it's a tough one. If it were easy, it would have been done.

We tried all the options we thought we had, including buying it.

**More Campground Infrastructure.** Zack noted that some of the campground bathrooms have been opened and then asked if the FS planning on opening all of them this year? Beth replied that nobody knew what was going to happen. We knew that our employees didn't have masks or gloves or the required disinfectant. As soon as we were aware enough to think in the long term, we learned that the public lands were overrun last year. We're happy that people are interested in public lands, but they sure brought a lot of garbage with them.

**CDT in the Burros.** Zack revisited the discussion about the trail in the Burros. If the CDT hikers would all turn off because that other trail doesn't go anywhere? They might continue to do so in the future to resupply. But when the trail alignment is complete, it won't even come close to Silver City and might take Silver City out of the equation. Beth said how much do we invest in something that has a negative in some way. Trails are an interesting conundrum, just like Interstates that bypass a little town and the town dies until they find

a way to make themselves relevant again. For us, there's definitely a concept of the CDT as this pure thing, but I think there are way more local users than through hikers. The other thing in the Burros is that there's a lot of interest in the use of motor vehicles in the mountain range. And so the trails community is growing and that's really good but do we know how everybody uses everything? I don't think so.

**Beth Summarizes:** What I hear from you guys is you want to hear back if there is going to be an opportunity for private packing support to any of these entities getting money from the Great American Outdoors Act. The Mangus Crossing as we plow through that, Russ and others are interested in that. And for GBCH, some check-ins on who's doing what. Gerry sent the proposed 2021 trail plan and the FS will be looking hard at it in the next couple of weeks. Beth expressed appreciation for GBCH's efforts to coordinate the trail work.

**No Trails Out West.** George Siavelis came back with one more little thing. For the FS to remember the communities along 180 that have no trails—from Glenwood and Cliff. From Turkey Creek to Sheridan Corral to Little Dry Creek, Mogollon. A bunch of these trails haven't been touched in (so he's told) two decades. While we can ride four-wheelers up some of the trails that continue to be worked on. We overhear "Wow! I can drive a four-wheeler from Little Creek to a bunch of places. It's a non-motorized trail, but I can drive a four-wheeler up there for miles. We're hacking out our trails lots of blood and sweat per acre for 100 yards where we hack around rocks and cliffs and trees and I've witnessed people going to the hospital because nothing's been done to the trail. We have a bunch of trails that haven't been touched but for a little bit along Mogollon Creek. Beth responded that the trail system under discussion to the west, south, and north of Mogollon-Baldy. We're trying to put in some through segments where they don't now exist. What would be good is to get back to you guys on which specific trails as we get them assigned. I appreciate that because I think we will be coming back for more intel. People in your organization know these areas way more than some of our folks.

**Monthly FS Input.** Doug invited Beth or her FS designee to meet with us every month. Beth said if that's something you want, maybe a 10-minute update? Beth asked Doug to let the FS know what we want.

## Gila Chapter Board of Directors

# Back Country Horsemen of New Mexico | MINUTES

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Meeting date | time 1/8/2021 11:00 AM | Meeting location Zoom

Meeting called by	Doug Dexter	Attendees
Type of meeting	Monthly business meeting	Cindi deCapiteau, Doug Dexter, Gerry Engel, Melissa
Note taker	Cindi deCapiteau	Green, Dave Imler, Russ Imler, Mickey Lemon, Rawlings Lemon, Cheryl Roth

## AGENDA TOPICS

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Agenda topic *Suggestion for donations* | Presenter *Doug Dexter*

Stephanie Stone has suggested that BCH members use their recent \$600 stimulus payments issued by the federal government as donations to community members who are in need of financial support. The consensus of those present is that GBCH donations should go to entities that support our mission. Doug will contact Stephanie to discern her intentions.

### Action items

### Person responsible

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Contact Stephanie Stone

Doug Dexter

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Agenda topic *Upcoming opportunities* | Presenter *Gerry Engel*

**Trails Contractor:** We previously discussed the possibility of contracting with Melissa Green to work with GBCH on trail maintenance and grant applications, thereby assuming much of the work that Gerry has been doing. The administrative work would be handled by Melissa, Gerry, and Dave Imler. The trails contractor would need to furnish her own insurance to cover against liability toward us.

### Funding opportunities:

*Gila Watershed Alliance.* As discussed at a previous meeting, work on a grant proposal to the Gila Watershed Alliance is proceeding.

*Forest Service.* The Gila Forest Service has been budgeted for \$250,000 a year for the next five years. The budget, however, does not provide money to hire additional people. The Forest Service (FS) is counting on volunteers to conduct trail work. A remote meeting will occur around January 14 to discuss funding opportunities and the attached strings. The group agreed that Gerry should pursue new volunteer and trail project agreements with the Forest Service.

Further agreement, based on input from Dave Imler, suggests that the least complicated approach to funding is through direct funding from a granting agency, whether it is the Forest Service or a non-government organization.

## Trail Project Agreement and Volunteer Agreement:

### *Trail Project Agreement*

**Purpose.** An agreement with the Forest Service for trail work to be completed by GBCH.

**Nature of Agreement.** This could be a cost-share agreement, which allows obligated funds to be used over a period of time that exceeds one fiscal year. Although high-level FS policy seems to prohibit signing up people under the volunteer agreement if the umbrella agreement, the Forest Service here isn't sticking to that. Presumed local FS policy would allow us, even under a cost-share agreement, to sign up people under the volunteer agreement. Insurance protection would convey under the overarching agreement.

**Insurance.** Organizations that have cost-share agreements with the Forest Service must have liability insurance that indemnifies the Forest Service.

GBCH has third-party liability insurance through BCHNM, but it isn't clear that it is suitable for the purposes currently under discussion (for volunteers from not-GBCH). It does not cover people who volunteer with GBCH but are not GBCH members.

Rawlings Lemon provided information about the general liability insurance through BCHNM.

Mickey Lemon noted that the state financials for 2020 indicate BCHNM did not pay a premium for liability insurance (nor did they bill the chapters) due to limitations on chapter activities resulting from coronavirus restrictions. GBCH does not now have liability insurance.

**Approval.** Gerry asked for the authority to set up a cost-sharing agreement with the Forest Service. With universal assent from the board members present, Gerry will begin to put the agreement together.

### *Volunteer Agreement.*

**Purpose.** Outlines the relationship between GBCH and volunteers from outside GBCH.

**Difference from Trail Project Agreement.** Requires that money is used in the year allocated. Funds are limited.

**Why It Matters.** We are looking at working on projects with hiking volunteers that are not BCH members but would be signed up under our volunteer agreement for brushing, small log removal and other groundwork. These volunteers are not covered under insurance carried by GBCH and so need separate insurance.

**Insurance.** The Conservation Union specializes in insurance for conservation volunteer organizations. For accident type medical insurance, an annual premium of \$300 would cover 50 volunteers and is effective even under existing coverage from the Office of Workers Compensation Programs or the Forest Service. GBCH can propose the expenditure to the membership after we get more information. We will be getting a quote from them for cost of general liability insurance.

**Approval.** The group agreed that Gerry should pursue insurance options for volunteers. Gerry will do so.

## Fundraising and Equipment:

We need to act on fundraising options—via PayPal, our website, credit cards.

We also need to purchase equipment. Equipment purchases were formerly covered under funds from the Resource Advisory Committee (which seems to be defunct). GBCH needs a credit card for at least this purpose.

PayPal accepts donations for organizations and does not charge for them if a non-profit organization is signed up. Dave will look into a PayPal account for GBCH.

A credit card for GBCH might involve annual fees, but they are unlikely to be expensive. Dave will investigate.

**Grant Application Procedures:**

Melissa Green suggests that GBCH needs to develop policies and procedures to support applying for grant money. The current procedure is to obtain approval from the membership and then make the application.

**Adopt-a-Trail Program:**

We have previously considered setting up an Adopt-a-Trail program, like the one administered by the Continental Divide Trail Alliance. The Forest Service had one in the past, but is no longer interested in administering one.

Christa Osborne, however, is interested in having GBCH coordinate one. Our doing so would involve up-front administrative work, volunteer training, and oversight on trail projects. Volunteers would be covered under a volunteer agreement with GBCH.

GBCH could establish such a program. Concerns would involve volunteers who go out on their own to work on the trails. They need to let GBCH know when and where they are working so the trail work coordinator can advise the Forest Service.

**CPA, Attorney, and Webmaster:**

Dave Imler commented that it's time for GBCH to consider hiring a CPA, retaining an attorney, and obtaining the services of a webmaster.

**Trail Work Coordinator.** Depending on getting money primarily from the Forest Service courtesy of the Great American Outdoors Act, the board is still considering Melissa Green as a paid contractor to take over many of the tasks involved in trail work coordination.

**Grant Proposal.** GBCH has submitted a proposal in partnership with the Upper Gila Watershed Alliance. We're looking at matching \$5K of our money with \$5K of their money. The money will result in work on some trails that drop into the river. We expect the award to come soon.

**Trail Project Agreements.** After examining the matter thoughtfully, we conclude that a cost-share agreement with the Forest Service might be the best option for both parties, given the requirement for liability insurance. We have talked to an insurance agent and will be submitting paperwork to get a quote on some general liability insurance. We have identified a policy that is accident insurance up to \$100K in medical costs and that we can get for \$300 for a year, covering up to 100 volunteers. Such a policy would help us expand our volunteer hikers so they can do a better job in trail maintenance.

**Volunteer Agreement.** We are revisiting our volunteer agreement. That work is about half done.

**Adopt-a-Trail.** We've been considering the pros and cons of putting together and subsequently coordinating an Adopt-a-Trail program. Other agencies in the Gila have such programs; Gerry's feeling is that the program should be managed by one agent and has discussed this with Christa Osborne (FS Recreation Coordinator).

Christa is leaning toward coordination handled by a GS9 FS trails person. If GBCH coordinates it, we would be signing people up under our Volunteer Agreement. We would likely do some training and keep track of what the adopters are doing. A benefit of the program is that we would periodically visit adopted trails to make sure the work is getting done. A lot of people like to ride trails and this might be a good way to involve people who haven't been active in trail projects.

Gerry is seeking agreement about grant applications and a process for applying them. In the past, if a grant application deadline is coming up and we have time, he brings it up at a meeting and gets approval for the application. But once in a while something comes up that we really don't have time. So I would like to get approval from the chapter that we can put in for such grants without chapter approval to move forward. Then with the understanding that we will apply for something related to our mission and that we can handle.

The attending members expressed no objection to Gerry's approval.

*Policy Statement.* Dave Imler suggested that Gerry put together a policy statement that we can add to our 501c3 documents. Gerry agreed to do so. Russ made a motion to approve the concept, seconded by (somebody). Vote was unanimous in favor. Motion passed.

**CPA and Attorney.** The GBCH board discussed with a CPA and a lawyer so that if we have questions, we can pose them to experts and pay them for their analysis and opinion. This has implications for expenditure approval when the consultation puts GBCH under a schedule too short to request approval for the. Gerry sought a solution.

The board members were going to suggest individuals to fulfill these roles. Melissa submitted one name already. Gerry will pass the information to Doug.

**GBCH Website.** The board is interested in improving the capabilities of the chapter [website](#) (to include online donations). Melissa has done this kind of work on the Heart of the Gila. Gerry suggested that interested people should look at that website ([Heart of the Gila](#)).

Melissa suggested she could take care of website maintenance, but she would occasionally need assistance with development, to be provided by another contractor.

Melissa has lined up “Gianni,” for such assistance. Melissa can send her information to interested people on request. Gianni just graduated with web development in her major. Gianni charges \$40 an hour.

Gerry discussed with Melissa that she would be willing to work on the site for \$20-\$25 an hour. She could port the information on our existing site to the new site to flesh it out initially. Then get the online donation capability squared away. Gerry sought approval of an amount not to exceed \$400 so Melissa could get started.

Melissa requested feedback from GBCH about what members want to see on their website. She also proposed new features like member sign-in page, reports about chapter activities, events posted. The proposed platform is flexible enough that the members who are in charge of particular areas can update the site, rather than having Cindi change the site every time. The new platform is user-friendly, so it won't be a lot of trouble to make minor adjustments. Capabilities would include [Google Forms](#), to (for example) sign up for a ride.

Doug asked for a motion to put a budget together for website development assistance from Melissa and Gianni. Vicky moved that we go forward with it to an amount of up to \$400. Melissa noted that a lot of it is already up there and is therefore more accessible than inventing new content. Doug asked if it makes sense to pay Gianni and Melissa to draft a quick proposal of what they intend to do. Gerry noted that the membership might want to vote on that and that would delay the work for at least a month. Doug suggested the proposal gets run by the board of directors through email and the board could get that done right away. Dave reminded about the requirement to get approval from the membership when we propose spending money.

Melissa noted that what she would be doing is what the collective information shows about what people want on the website. Russ offered that our current website is not interactive. Melissa is talking about creating a website where people can change content. Such websites are only as good as the willingness and ability of people to put information into it.

Melissa was hoping for ideas on how the website can be better.

*Motion and Vote.* Doug returned to Vicki's motion to allocate \$400 for website development exploration. Second by Joan Bacon. Vote carried unanimously.

**Contractor Payment Process.** Dave asked Melissa to supply hours, hourly rate, an invoice before he can make a given payment.